

# Pecyn Dogfen Gyhoeddus



Swyddog Cyswllt:  
Maureen Potter 01352 702322  
maureen.potter@flintshire.gov.uk

At: Cyng Rosetta Dolphin (Cadeirydd)

Y Cynghorwyr: Sean Bibby, David Evans, George Hardcastle, Patrick Heesom, Cindy Hinds, Kevin Hughes, Dennis Hutchinson, Joe Johnson, Vicky Perfect, Paul Shotton a Owen Thomas

Dydd Mercher, 7 Hydref 2020

Annwyl Gynghorydd,

**RHYBUDD O GYFARFOD ANGHYSBELL**  
**PWYLLGOR TROSOLWG A CHRAFFU'R AMGYLCHEDD A'R ECONOMI**  
**DYDD MAWRTH, 13 HYDREF, 2020 10.00 AM**

Yn gywir

Robert Robins  
Rheolwr Gwasanaethau Democrataidd

Sylwch: Oherwydd y cyfyngiadau presennol ar deithio a'r gofyniad am gadw pellter corfforol, ni chynhelir y cyfarfod hwn yn y lleoliad arferol. Bydd hwn yn gyfarfod rhithiol a bydd 'presenoldeb' yn gyfyngedig i Aelodau'r Pwyllgor yn unig. Bydd y cyfarfod yn cael ei recordio.

Os oes gennych unrhyw ymholiadau, cysylltwch ag aelod o'r Tîm Gwasanaethau Democrataidd ar 01352 702345.

## R H A G L E N

### 1 YMDDIHEURIADAU

**Pwrpas:** I dderbyn unrhyw ymddiheuriadau.

### 2 DATGAN CYSYLLTIAD (GAN GYNNWYS DATGANIADAU CHWIPIO)

**Pwrpas:** I dderbyn unrhyw ddatganiad o gysylltiad a chynghori'r Aelodau yn unol a hynny.

### 3 RHAGLEN GWAITH I'R DYFODOL A OLRHAIN GWEITHRED (Tudalennau 5 - 14)

Adroddiad Hwylusydd Trosolwg a Chraffu yr Amgylchedd

**Pwrpas:** I Ystyried y flaenraglen waith Pwyllgor Trosolwg a Chraffu'r Amgylchedd a'r Economi a rhoi gwybodaeth i'r Pwyllgor o'r cynnydd yn erbyn camau gweithredu o'r cyfarfod blaenorol.

### 4 BRIFFIO YNGHYLCH SEFYLLFA FRYS (LLAFAR)

**Pwrpas:** Rhoi diweddariad ar y sefyllfa ddiweddaraf a'r risgiau a'r goblygiadau i Sir y Fflint a pharhad busnes a gwasanaeth.

### 5 TROSOLWG ADFYWIO (LLAFAR)

**Pwrpas:** Ymgylfarwyddo Aelodau'r Pwyllgor â'r ychwanegiadau newydd i'r Cylch Gorchwyl i gynnwys Cymunedau yn Gyntaf, Datblygu Economaidd a Menter Twristiaeth, Partneriaethau Adfywio, Cynllun Datblygu Gwledig a Croeso Cymru (fel y cytunwyd yn y Pwyllgor ar 21 Medi).

### 6 DIWEDDARIAD STRATEGAETH ADFERIAD (PORTFFOLIO CYNLLUNIO, AMGYLCHEDD AC ECONOMI) (Tudalennau 15 - 36)

Adroddiad Prif Swyddog (Cynllunio, Amgylchedd ac Economi), Prif Weithredwr - Aelod Cabinet dros Gynllunio a Diogelu'r Cyhoedd, Aelod Cabinet Datblygu Economaidd, Dirprwy Arweinydd ac Aelod Cabinet dros Strydlun a Chefn Gwlad

**Pwrpas:** Darparu goruchwyliaeth ar gyfer cynllunio adferiad ar gyfer portffolio(s) y Pwyllgor.

7 **DIWEDDARIAD STRATEGAETH ADFERIAD (PORTFFOLIO STRYD A CHLUDIANT)** (Tudalennau 37 - 60)

Adroddiad Prif Swyddog (Stryd a Chludiant), Prif Weithredwr - Dirprwy Arweinydd ac Aelod Cabinet dros Strydlun a Chefn Gwlad

**Pwrpas:** Darparu goruchwyliaeth ar gyfer cynllunio adferiad ar gyfer portffolio(s) y Pwyllgor.

8 **ADNEWYDDU GORCHMYNION DIOGELU MANNAU CYHOEDDUS** (Tudalennau 61 - 72)

Adroddiad Prif Swyddog (Cynllunio, Amgylchedd ac Economi), Prif Swyddog (Stryd a Chludiant) - Aelod Cabinet dros Gynllunio a Diogelu'r Cyhoedd, Dirprwy Arweinydd ac Aelod Cabinet dros Strydlun a Chefn Gwlad

**Pwrpas:** Gofyn i'r Pwyllgor Craffu argymhell bod y Cabinet yn cymeradwyo'r trefniadau adnewyddu ar gyfer rheoli cŵn ac yfed alcohol ar y stryd (Gorchmynion Diogelu Mannau Cyhoeddus) yn dilyn yr ymgynghoriad cyhoeddus diweddar.

Mae'r dudalen hon yn wag yn bwrpasol

# Eitem ar gyfer y Rhaglen 3



## ENVIRONMENT & ECONOMY OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Tuesday 13 October 2020
<b>Report Subject</b>	Forward Work Programme and Action Tracking
<b>Cabinet Member</b>	Not applicable
<b>Report Author</b>	Environment & Economy Overview & Scrutiny Facilitator
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Environment & Economy Overview & Scrutiny Committee.

The report also shows actions arising from previous meetings of the Environment & Economy Overview & Scrutiny Committee and the progress made in completing them. Any outstanding actions will be continued to be reported to the Committee as shown in Appendix 2.

### RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.
3	That the Committee notes the progress made in completing the outstanding actions.

## **REPORT DETAILS**

<b>1.00</b>	<b>EXPLAINING THE FORWARD WORK PROGRAMME AND ACTION TRACKING</b>
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none"><li>1. Will the review contribute to the Council's priorities and/or objectives?</li><li>2. Is it an area of major change or risk?</li><li>3. Are there issues of concern in performance?</li><li>4. Is there new Government guidance of legislation?</li><li>5. Is it prompted by the work carried out by Regulators/Internal Audit?</li><li>6. Is the issue of public or Member concern?</li></ol>
1.03	In previous meetings, requests for information, reports or actions have been made. These have been summarised as action points. Following a meeting of the Corporate Resources Overview & Scrutiny Committee in July 2018, it was recognised that there was a need to formalise such reporting back to Overview & Scrutiny Committees, as 'Matters Arising' was not an item which can feature on an agenda.
1.04	It was suggested that the 'Action tracking' approach be trialled for the Corporate Resources Overview & Scrutiny Committee. Following a successful trial, it was agreed to extend the approach to all Overview & Scrutiny Committees.
1.05	The Action Tracking details including an update on progress is attached at Appendix 2.

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	None as a result of this report.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	In some cases, action owners have been contacted to provide an update on their actions.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	None as a result of this report.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Draft Forward Work Programme Appendix 2 – Action Tracking for the Environment & Economy OSC.

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	Minutes of previous meetings of the Committee as identified in Appendix 2.  <b>Contact Officer:</b> Margaret Parry-Jones Overview & Scrutiny Facilitator <b>Telephone:</b> 01352 702427 <b>E-mail:</b> <a href="mailto:Margaret.parry-jones@flintshire.gov.uk">Margaret.parry-jones@flintshire.gov.uk</a>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>Improvement Plan:</b> the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

Mae'r dudalen hon yn wag yn bwrpasol



**Environment & Economy Overview & Scrutiny Forward Work Programme 2020/21**

<b>Date of Meeting</b>	<b>Subject</b>	<b>Purpose of Report/Presentation</b>	<b>Scrutiny Focus</b>	<b>Responsible/Contact Officer</b>	<b>Submission Deadline</b>
<b>10 November</b> <b>10.00 am</b>	Medium Term Financial Strategy: Council Fund Revenue Budget 2021/22 outline	To receive a report outlining the budget proposals for 2021/22	Pre-decision scrutiny	Chief Officers	
	North Wales Economic Ambitions Board	To consider Governance Agreement 2 and Final Deal Agreement for the North Wales Economic Ambitions Board prior to approval by Cabinet	Pre-decision scrutiny	Chief Officer Planning, Environment & Economy	
	Mid-Year Council Plan Monitoring Report 2020/21	To enable Members to fulfil their scrutiny role in relation to performance monitoring	Performance monitoring/assurance	Facilitator	
	Emergency Situation briefing	To update on the latest position and the risks and implications for Flintshire and service and business continuity.	Assurance	Chief Officers	
	Recovery Strategy	To report on specific risks of concern arising from the report received on the 21 <sup>st</sup> September	Assurance	Chief Officers	
<b>8 December</b> <b>10.00 am</b>	Update on Alltami Depot Stores to Give Assurance that New Working Arrangements and Processes are Effective	To receive a progress report	Assurance	Chief Officer Streetscene & Transportation	

Tudalen 9

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
Tudalen 10	Emergency Situation Briefing (Verbal)	To update on the latest position and the risks and implications for Flintshire and service and business continuity.	Assurance	Chief Officers	
	Recovery Strategy update	To report on specific risks of concern arising from the report received on the 21 <sup>st</sup> September	Assurance	Chief Officers	
12 January 10.00 am	Maintenance of ditches and Watercourses – workshop to include Natural Resources Wales involvement (to be confirmed)	To clarify maintenance responsibilities for highway ditches and watercourses		Chief Officer Streetscene & Transportation and Chief Officer Planning, Environment & Economy	
9 February 10.00 am	Fleet Electrification	To consider proposals for fleet electrification.	Pre-decision scrutiny	Chief Officer Streetscene & Transportation	
	Ash Dieback surveys update (PE12)	To receive a progress report	Assurance	Chief Officer Planning, Environment & Economy	
	Borderlands Line Train Services – Additional Services and Potential Impact on Stops	To receive a progress report on developments.	Assurance	Chief Officer Streetscene & Transportation	

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
<b>9 March 10.00 am</b>	Regeneration of Town Centres (PE03)	To receive a progress report	Assurance	Chief Officer, Planning, Environment & Economy	
	Recyclable materials income/increased expenditure on disposal of residual waste (ST10)	To receive a progress report	Assurance	Chief Officer, Streetscene & Transportation	
<b>10 April 10.00 am</b>	Highway Asset Management Plan	To receive an update on how Flintshire County Council manages the maintenance of its highways to fulfil its statutory obligations.	Assurance	Chief Officer Streetscene & Transportation	
<b>12 May 10.00 am</b>					
<b>8 June 10.00 am</b>	Year-end Council Plan and Monitoring Report 2020/21	To enable Members to fulfil their scrutiny role in relation to Performance Monitoring	Performance Monitoring	Facilitator	
<b>6 July 10.00 am</b>					

Tuesday 11

**Site Visit to Parc Adfer (deferred due to COVID-19)**

Mae'r dudalen hon yn wag yn bwrpasol

**ACTION TRACKING FOR THE ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

Meeting Date	Agenda Item	Action Required	Action Officer(s)	Action taken	Timescale
21.05.19	Mold to Broughton Cycleway	Detailed designs to be shared when completed. Not yet available.	Sue Price	Details will be shared when available.	On-going
17.09.19	Forward work programme/action tracking	Steve Jones to provide feedback to Committee when pothole trial is completed.	Steve Jones	The trial planned before Christmas had to be cancelled and is now planned to take place in the next few weeks.	Ongoing Outcome awaited
10.03.20	Minutes	Re: Demand Response Transport roll-out. Cllr Owen Thomas referred to changes to bus services leaving areas without public transport, e.g. Llys Alyn, Rhydymwyn. Steve Jones agreed to arrange for Sarah Blake to meet with Rhydymwyn residents regarding demand responsive transport.	Steve Jones	Sarah Blake to meet with residents once Covid Crisis is over	Ongoing
13/07/20	Renewal of Public Space Protection Orders	Response to the consultation to be considered at a meeting in Sept/Oct prior to consideration by Cabinet	Steve Jones/Andy Farrow	Report on meeting agenda 13 Oct 2020	Closed

Mae'r dudalen hon yn wag yn bwrpasol

# Eitem ar gyfer y Rhaglen 6



## ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Tuesday 13 <sup>th</sup> October, 2020
<b>Report Subject</b>	Recovery Strategy Update ((Planning, Environment & Economy Portfolio)
<b>Cabinet Member</b>	Cabinet Member for Planning and Public Protection Cabinet Member for Streetscene and Countryside Cabinet Member for Economy
<b>Report Author</b>	Chief Executive and Chief Officer (Planning, Environment and Economy)
<b>Type of Report</b>	Strategic

### EXECUTIVE SUMMARY

The Council has developed a corporate Recovery Strategy for the pandemic emergency situation.

This work has been led by the Chief Executive and Leader and overseen by a cross-party Member Recovery Board. The Board, which was an advisory sub-committee of Cabinet, has completed its work and has stood down. Cabinet endorsed the Recovery Strategy at a special meeting on 15th September. Cabinet has invited each of the Overview and Scrutiny Committees to support recovery in their respective portfolio areas, and specifically to have oversight of:-

1. The portfolio risk register and the risk mitigation actions both live and planned;
2. The objectives for recovery for the portfolio;

This report represents the first update on the above documents since its initial meeting on 21<sup>st</sup> September 2020.

### RECOMMENDATIONS

1	That the Committee gives oversight to the progress made with respect to recovery planning for the Planning, Environment and Economy portfolio.
2	That the Committee notes the content of the updated portfolio risk register and mitigation actions.

## REPORT DETAILS

1.00	EMERGENCY RECOVERY
1.01	<p>The Council has developed a corporate Recovery Strategy for the pandemic emergency situation. The Strategy covers:-</p> <ol style="list-style-type: none"> <li>1. The chronology of the emergency response phase and transition to recovery</li> <li>2. The handover arrangements or recovery</li> <li>3. Organisational recovery of the corporate organisation</li> <li>4. Community recovery of the communities we serve</li> <li>5. Strategic priorities and performance for the remainder of 2020/21</li> <li>6. The roles the Council will play in regional recovery</li> <li>7. The democratic governance of recovery</li> </ol>
1.02	<p>The development of the Recovery Strategy been led by the Chief Executive and Leader and overseen by a cross-party Member Recovery Board. The Board, which is an advisory sub-committee of Cabinet, has completed its work and has stood down. The Board has met seven times in quick succession and has received multiple reports and presentations. Cabinet endorsed the Recovery Strategy at a special meeting on 15 September.</p>
1.03	<p>Cabinet has invited each of the Overview and Scrutiny Committees to support recovery in their respective portfolio areas, and specifically to have oversight of:-</p> <ol style="list-style-type: none"> <li>1. The portfolio risk register and the risk mitigation actions both live and planned;</li> <li>2. The objectives for recovery for the portfolio;</li> <li>3. The immediate strategic priorities for recovery for the portfolio extracted from the draft Council Plan for 2020/21; and</li> <li>4. The set of revised performance indicator targets for the portfolio for 2020/21.</li> </ol>
1.04	<p>The full latest version of the risk register and set of risk mitigation actions for the Planning, Environment and Economy portfolio within the terms of reference of this Committee is attached. In addition an update is provided below of progress against each of the portfolio's recovery objectives. Should further information on any of the recovery objectives be sought by the Committee that can be provide at a future meeting.</p>
1.05	<p>The recovery objectives for the Planning, Environment and Economy portfolio as established in July 2020 and relevant to this Committee are:-</p> <ol style="list-style-type: none"> <li><b>1. Re-instatement of Planning Strategy Group and Planning Committee</b> Both Groups are now established and are operating virtually via Webex. PSG was the first Council group to operate in this way and met on seven occasions through the Spring and Summer to progress the Local Development Plan.</li> <li><b>2. Re-opening of destination sites – Wepre Park, Greenfield Valley, Waun y Llyn</b> All sites now open, however Wepre Visitor Centre closed to the public but its café is operating a take away service and Greenfield Valley museum is open but restricting visitor numbers to enable social distancing.</li> </ol>



**3. Re-instatement of maintenance regimes for sites and paths**

Countryside and Access Teams have re-established site and path maintenance regimes to ensure quality provision for public use. Any requests for closures of footpaths are reviewed against our decision matrix.

**4. Compliance with new Local Development Plan timeline**

At the Special meeting of Council on 29<sup>th</sup> September it was agreed that the LDP should be submitted to Welsh Government for examination. This accords with the timeline within our Delivery Agreement with WG. The examination is likely to take place in early 2021. Progress of the LDP is guided by the Council's Planning Strategy Group.

**5. Provision of business support service meeting needs of Flintshire businesses**

Financial support to our businesses, in the shape of administering grants, was a key function of the Council's Response phase to the pandemic. Further loans schemes are being rolled out by WG and are administered by ourselves. We are starting to see an increase in redundancies across all sectors and our employment teams are working with employers and those seeking employment.

**6. Support for our local markets and town centres**

Promotion of our towns and markets is a key theme in our Community Recovery work. Town centre parking charges have been suspended till after the Christmas period and significant resource has been spent making our town centres safer to shop in. Those actions are being reviewed with a view to more permanent solutions being put in place.

**7. Incorporation of social value into our procurement frameworks and contracts**

A software package has been procured to build social value into Council contracts. Work is on-going with procurement and contract management colleagues.

**8. Provision of employability support available to local residents**

Support for residents is being provided via our employability team and is a workstream within the Council's Community Recovery Strategy.

**9. Meeting our Community and Business Protection statutory and enforcement duties in relation to Covid 19**

This is an area of significant increasing demand for the Portfolio as the county moved into a Health Protection Zone during the week commencing 28<sup>th</sup> September.

**10. Work with our regional and local partners to support victims of (Violence against women, domestic abuse and sexual violence) VAWDASV**

Flintshire is fully engaged with regional partners to address this important area of work. The regional VAWDASV Board has recently transitioned into the North Wales Vulnerability and Exploitation Board where FCC is represented by the Chief Officer, Social Services. We are the host of the regional VAWDASV team and work closely with the office of the Police and Crime commissioner to ensure that the regional strategy is aligned to the budget received from Welsh Government.

**11. Reinstatement of officer site visits where appropriate**

A risk assessment for officer site visits has been produced and is now being applied

	<p>in all cases. Greater reliance is being placed on information that may be available from other sources e.g. Google Maps, Streetview etc.</p> <p><b>12. Recommencement of all grant funded capital projects</b> Works have re-commenced at Bailey Hill, Mold, Wepre Park and the Greenfield reservoirs.</p> <p><b>13. Undertaking of Ash Dieback surveys</b> Taking advantage of quieter roads in lockdown, dashcam surveys of ash trees adjacent to the highway were completed. This enabled a high level overview of the disease so more detailed inspections can be prioritised. The detailed inspections of the priority areas are due to be completed this month to enable a winter work programme to be established.</p> <p><b>14. Restoration of the Development Management function</b> The services of the Development Management function are under great demand and our ability to deliver those services was compromised by the direct and indirect impacts of Covid 19. A similar situation is reflected across all North Wales authorities. September has offered the opportunity to address the backlog of cases (both planning applications and enforcement issues) which could not be concluded through the lockdown period.</p>
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<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	There are no specific resource implications from this report.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	None specific as this report is based on documented response and recovery work.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	This report specifically covers emergency situation risk management.

<b>5.00</b>	<b>APPENDICES</b>
5.01	<p>Appendix 1- The latest version of the risk register</p> <p>Appendix 2 – Risk mitigation actions</p> <p>Appendix 3 – Portfolio priorities from Council Plan</p> <p>Appendix 4 – Portfolio performance indicators targets</p>

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	None.  <b>Contact Officer:</b> Andrew Farrow <b>Telephone:</b> 01352 703201 <b>E-mail:</b> <a href="mailto:andrew.farrow@flintshire.gov.uk">andrew.farrow@flintshire.gov.uk</a>

Mae'r dudalen hon yn wag yn bwrpasol

## Planning, Environment and Economy Portfolio Risk Register

Version 5

Republished: 23.09.20

## Risk Register - Part 1 (Portfolio Management)

## Finance

Key		
Underlying Risk Rating	The risk rating before any mitigating actions	
Current Risk Rating	This risk rating following the planned mitigation actions	
Target Risk Rating	The risk rating which is realistically achievable and by when	
Risk Trend	The trend of the risk since the last review date	
Risk Status	Open denotes a live risk	Closed denotes a closed risk
*Denotes the risk is specific to the 'Recovery'		
PE	Planning, Environment and Economy	

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*PE01 Updated Sept 2020	Loss of Community Benefits by not maximising the inclusion of social value in Contracts Note: the risk trend is updated as it is static	Strategic	Niall Waller	Olivia Hughes	A	Y	G Q4 2020/21	A ↔	Open
*PE02	Failure to meet income targets for Portfolio due to downturn in submission of planning applications, building regulations applications, Highways DC applications and licensing applications	Operational	Andrew Farrow	Mandy Lewis/Sian Jones	R	R	Y Q4 2021/22	A ↔	Open
*PE03 Updated Sept 2020	Unable to regenerate Town Centres through implementation of the Town Centre Strategy due to insufficient resources and the compound economic consequences of the emergency situation Note: the risk trend is updated as it is static	Strategic	Niall Waller	Rachael Byrne	R	R	A Q4 2021/22	A ↔	Open
*PE04 Updated Sept 2020	Failure to prepare and deliver Growth Deal projects due to potential realigning of capital funding Note: the risk trend is updated as it is static	Strategic	Niall Waller	Rachael Byrne	A	Y	G Q4 2021/22	A ↔	Open
*PE05 Updated Sept 2020	Failure to meet income targets for Minerals and Waste Shared Service due to downturn in submission of planning applications and reduced compliance visits during lockdown and a subsequent potential economic downturn Note: the risk trend is updated as it is static	Operational	Gary Nancarrow	Robin Williams	R	R	Y Q4 2021/22	A ↔	Open
*PE06	Decreasing availability of funding to deliver fuel poverty projects due to re-prioritisation of funding streams	Operational	Niall Waller	Joseph Muxlow	R	A	G Q4 2021/22	A ↔	Open

## Workforce

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*PE07 Updated Sept 2020	Impact on service delivery due to the resilience of staff and succession planning Note: the current risk rating increased due to the current emerging situation and new measures that will put increased demands on teams particularly in moving back into response phase	Operational	Andrew Farrow	PEESMT	R	R	A Q4 2020/21	R ↑	Open

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*PE08	Increased incidences of stress and mental health episodes due to the long-term implications of working from home and anxiety over the Covid-19 pandemic	Operational	Andrew Farrow	PEESMT	R	A	A Q3 2020/21	A ↔	Open
*PE09	Reluctance of staff to return to their work base and "normal" working patterns on lifting of lockdown restrictions due to anxiety levels linked to increased exposure and personal circumstances	Operational	Andrew Farrow	PEESMT	R	Y	G Q4 2020/21	A ↔	Open

## Property &amp; Assets

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
PE10 Updated Sept 2020	Energy Saving initiatives not included in Capital Projects due to non-involvement of Energy Team with Property and Assets team on design of projects which may result in those projects accruing higher long-term costs Note: the risk trend is updated as it is static	Strategic	Andy Roberts	Energy Team	R	A	G Q3 2020/21	A ↔	Open

## External Regulation

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
PE11 Tudalen 22	Non-compliance with Welsh Government Carbon Reduction Target due to external factors such as willingness of the wider public to support initiatives, access to funding to develop projects and the delayed appointment of project manager	Strategic	Andrew Farrow	(Project manager on appointment)	R	A	Y Q4 2021/22	A ↔	Open
PE12 Updated Sept 2020	The implications of Ash Die back on finances and reputation of the Council due to the scale of the problem and the ability to make safe Highways and Council amenity land Note: the risk trend is updated as it is static	Strategic	Tom Woodall	John Purchase	B	R	A Q3 2021/22	A ↔	Open
*PE13 Updated Sept 2020	Welsh Government call in the Local Development Plan due to our inability to meet the delivery agreement timetable Note: the risk trend is updated as it is static	Strategic	Andy Roberts	Adrian Walters	B	Y	G Q3 2020/21	A ↔	Open
*PE14 Updated Sept 2020	Non-compliance with Sustainable Urban Drainage System legislation due to capacity of the team Note: the risk trend is updated as it is static	Operational	Andy Roberts	Ruairi Barry	R	A	A Q3 2020/21	A ↔	Open
PE15	Decrease in Food Safety and Food Standards following exit from the European Union	Operational	Sian Jones	Helen O'Loughlin	R	A	Y Q4 2021/22	A ↔	Open
*PE16 Amended Supporting Officer	Capacity within the Community and Business Protection teams to resume planned and reactionary programmes of inspections whilst also enforcing national and local Covid-19 restrictions, Covid-19 regulatory activity and supporting the TTP work.	Operational	Sian Jones	Helen O'Loughlin/Jenny Prendergast	R	A	Y Q4 2021/22	A ↔	Open
PE17	Non-compliance with Welsh Language Standards due to the Welsh Language Commissioner's instruction to Flintshire	Operational	Lynne Fensome	Sue Davies	R	A	Y Q4 2021/22	A ↔	Open

	County Council for translation of planning applications and consultation responses								
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## ICT &amp; Systems

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*PE21	Procurement, integration and assimilation to new case management system is not achieved	Project	Lynne Fensome	Sue Davies	R	A	G Q4 2021/22	A ↔	Open

## Risk Register - Part 2 (Portfolio Service &amp; Performance)

## Enterprise and Regeneration

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*PE19	Unsustainable demand on the Employment Mentoring service due to the economic implications of lockdown and the increase in referrals from Job Centres of those seeking employment	Operational	Niall Waller	Sharon Jones	R	R	A Q4 2020/21	A ↔	Open

## Development Management, Public Protection and Minerals and Waste

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*PE20	Increase in non-compliant sites due to inability to conduct enforcement and site monitoring inspections	Operational	Andrew Farrow	Mandy Lewis/Gary Nancarrow/Sian Jones/Andy Roberts/Tom Woodall	R	Y	G Q4 2020/21	A ↔	Open

## Closed Risks

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*PE18	Procurement, integration and assimilation to new case management system is not achieved due to market forces and compliance with Flintshire County Council terms of contract	Project	Lynne Fensome	Sue Davies	R	G	G Q4 2021/22	G ↓	Closed

Risk Matrix

Impact Severity	Catastrophic	Y	A	R	R	B	B
	Critical	Y	A	A	R	R	R
	Significant	G	G	Y	A	A	R
	Marginal	G	G	G	Y	Y	A
		Unlikely	Very Low	Low	High	Very High	Extremely High
Likelihood of risk happening							



# Planning, Environment & Economy Portfolio Risk Register

Version 5

Review Date: 23/09/2020

## Risk Register - Part 1 (Portfolio Management)

Finance

Mitigation Urgency Key	
IM – Immediate	Now
ST – Short Term	Within 1 month
MT – Medium Term	1 month plus
Upward arrow	Risk increasing
Downward arrow	Risk decreasing
Sideways arrow	No change in risk
*Denotes the risk is specific to 'Recovery'	

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*PE01 Updated Sept 2020	Loss of Community Benefits by not maximising inclusion of social value in Contracts	↔	IM	We have procured software that will enable the Authority to manage and monitor social value clauses and financial benefits of contracts. We have plans in place to share learning with third sector and public sector partners to encourage adoption. We are working closely with neighbouring authorities to share learning and resources and actively learn from exemplar areas around UK to assist officers in drafting social value clauses to maximise Community benefits. We have developed and will deliver a Training Plan for relevant officers, those that are involved in procurement, which started with all Chief Officers and Service Managers receiving briefings from the Social Value officer and during lockdown the training is being delivered by webinar. Timescale of six months has been set for training delivery. We have developed and are in the implementation stage of an intensive communication plan to celebrate successes and show the benefits of social value inclusion in contracts.
*PE02	Failure to meet income targets for Portfolio due to downturn in submission of planning applications, building regulations applications, Highways DC applications and licensing applications	↔	IM	We are continuing to monitor income for planning, building regulations, highway related works and licensing applications to understand the impact of reduced income and will realign budgets where necessary. We have plans in place to focus the marketing of the Building Control function to try to increase income opportunities as the service returns to normal.
*PE03 Updated Sept 2020	Unable to regenerate Town Centres through implementation of the Town Centre Strategy due to insufficient resources and the compound	↔	IM	We are planning to review Town Centre Strategy to reflect the significant effect that COVID-19 will have had on the viability of Town Centres. As part of the review we will build a robust evidence-based plan to support the Town Centre Strategy. We will identify a package of regeneration projects ready for future funding opportunities, along with identifying property investment opportunities. Through the revised Strategy we will maximise the use of available regeneration resources.

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
	economic consequences of the emergency situation			
*PE04 Updated Sept 2020	Failure to prepare and deliver Growth Deal projects due to potential realigning of capital funding	↔	IM	We have established an oversight structure to review progress towards delivering growth deal projects that will enable monitoring and early identification of slippage against the projects timetable. Robust project management structures will be put in place for each work stream to deliver the projects in line with agreed timescales and highlight issues to the Project Board. This is in place currently for the first programme requiring this approach; Digital Connectivity.
*PE05 Updated Sept 2020 Timeline 26	Failure to meet income targets for Minerals and Waste Shared Service due to downturn in submission of planning applications and reduced compliance visits during lockdown and a subsequent potential economic downturn	↔	MT	The service will resume and re-negotiate with quarry and waste site operators the programme of chargeable inspections as companies resume operations and come out of 'Furlough' to reduce the number of non-compliant sites. Inspections will be arranged as early as is possible during the quarter two and three of the current financial year. We will work with the operators to ensure risk assessments are in place and liaise with site operators to carry out safe site inspections. We will monitor the workloads of all officers in the team to explore the potential availability to assist with any backlog visits that may be required if the monitoring officer is unable to programme all site visits in. This will reduce the number of non-compliant sites. We are currently monitoring the submission of planning applications and will realign budget where necessary. The team are prepared to support operators with the possible upturn in demand on the sites as the UK construction industry recovers.
*PE06	Decreasing availability of funding to deliver fuel poverty projects due to re-prioritisation of funding streams	↔	IM	The risk is being managed by diversifying income streams as broadly as possible. We will maximise the delivery of projects within current funding streams to deliver as many adaptations to homeowners as possible. We will develop proposals to de-carbonise the social housing stock, and innovative funding models that may draw on funding opportunities that have not been accessed previously to sustain project delivery

Workforce

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
<p><b>*PE07</b> Updated Sept 2020</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Tudalen 27</p>	<p>Impact on service delivery due to the resilience of staff and succession planning in particular with the Portfolio response to the Covid-19 pandemic and increasing pressures on teams to adapt to changing work practices, new duties, unsustainable working hours, sickness levels and decreased capacity within teams due to personal caring responsibilities</p>	<p>↑</p>	<p>IM</p>	<p>We have implemented a robust communication plan that delivers timely and consistent messages .Through our ongoing business continuity plan we have had early identification of the most impacted areas to allow robust monitoring and early intervention to minimise staff impact through various actions including the re-prioritisation of work streams to enable officers to concentrate on key tasks that are in hand and redeployment within the Portfolio to support those services most under pressure. Alongside this we have been proactively managing absences and leave to support our officers in maintaining a health working relationship and understanding the importance that leave plays in this. Of utmost importance has been providing protection and support for key officers to enable them to carry out their duties effectively and efficiently and minimise stress and unplanned absences. We have sought external support from sources (agency staff) when required and will continue to monitor areas that will benefit from intervention. Throughout lockdown, and for future resilience, managing our customers’ expectations has been identified as key priority so that they fully understand any changes to service delivery. We have also been continually reviewing our succession plan in line with lessons learnt from the pandemic to identify key areas for the Portfolio to target in providing a more robust line of succession</p>
<p><b>*PE08</b></p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Tudalen 27</p>	<p>Increased incidences of stress and mental health episodes due to the long term implications of working from home and anxiety over the Covid-19 pandemic</p>	<p>↔</p>	<p>IM</p>	<p>We have implemented a robust portfolio communication plan to deliver timely and consistent messages and provide support from Senior Management to our officers and have encouraged the continuation of team meetings and 1 to 1 to allow open forums where issues can be identified or raised. The Plan has been widened to utilise all methods of communication where appropriate (e.g. Whats App groups) to enable officers to communicate via their chosen method. This open and honest communication throughout the Portfolio fosters a positive attitude so that officers feel able to raise sensitive issues and receive appropriate support and Team Leaders and Managers feel able to support officers. We have been proactively monitoring absence to identify trends in both services and absence reasons to allow early identification and intervention to support officers and to signpost to support being led by the needs of officers and their preferences. We recognise the importance of picking up on small changes that could indicate a problem such as not taking break out times during working day and unusual working patterns that may indicate an officer struggling to adjust to working from home. Officers are then encouraged to take breaks and adjust working hours to support personal circumstances and to take leave and not allowing officers to not take any leave when working from home. Officers have been encouraged to take a quarter of their leave allowance each calendar quarter when able</p>

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*PE09  Tudalen	Reluctance of staff to return to their work base and “normal “working patterns on lifting of lockdown restrictions due to anxiety levels linked to increased exposure and personal circumstances	↔	ST	We are engaging with officers on business recovery so that they fully understand that their safety and wellbeing is uppermost in any recovery plans and that they are informed of the changes to office accommodation and working practices and stressed the importance of risk assessments to enable mitigation measures to be actioned before officers return to office accommodation and to understand any changes to normal working patterns. We have developed clear instructions for the return to the workplace to ensure the safety of our officers and these are currently being reviewed alongside the risk assessments. We have fostered honest and open communication that allows officers to feel fully supported and have a forum to raise concerns and have them dealt with accordingly. The approach we have taken is to prioritise job roles to begin phased return to ensure that return to offices is managed alongside national and corporate guidelines. We remain sensitive to personal circumstances and manage accordingly to enable officers to work in the most appropriate manner that allows continuation of service delivery. We are also fully engaged with the development of videos to show how work bases will look to reassure officers that all necessary precautions have been taken and so that they are familiar with how the workplace will look on return

Property & Assets

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
PE10 Updated Sept 2020	Energy Saving initiatives not included in Capital Projects due to non-involvement of Energy Team with Property and Assets team on design of projects which may result in those projects accruing higher long term costs	↔	IM	We have promoted the early involvement of the Energy Team at project concept stage through engagement with the Capital Projects teams and procurement officers and are planning to review the Carbon Reduction Strategy to identify corporate requirements for incorporating energy efficiency and carbon reduction in all relevant aspects of our business. We are formalising the working relationship between Property, Design Team, and Energy Team so that all relevant officers notify the energy team of projects at the concept stage.

External Regulation

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
PE11	Non-compliance with Welsh Government Carbon Reduction Target due to external factors such as willingness of the wider public to support initiatives, access to funding to develop projects and the delayed appointment of project manager	↔	MT	We have agreed terms of reference for the appointment of a project manager to oversee and deliver all aspects of the project and to report on a monthly basis to the project board on the delivery of the project plan. We have agreed the governance and terms of reference for the project board to ensure that all relevant parties to the project are represented and agree on key decisions to be made which will include agreeing the projects to be delivered that in the view of the board will deliver the maximum opportunities, given the external factors identified by the risk, for carbon reduction and confirming the individual timelines for project delivery to ensure projects can be monitored by the board and there is early identification of issues that may impact on the project timeline. The Board will also ratify a marketing/promotion strategy to increase awareness of projects with the public and garner support
Tudalen 29 PE12 Updated Sept 2020	The implications of Ash Die back on finances and reputation of the Council due to the scale of the problem and the ability to make safe Highways and Council amenity land	↔	IM	We have revised the timetable for planned surveys that could not be carried out whilst in lockdown to make best use of the limited survey window between July and September and to enable planned remedial works to be carried out October to February to make safe those areas identified in the survey. During the survey period we have established sites that will require further investigation and this will be built into future work programmes. We have prioritised surveys on Highway Routes and other FCC land with public access and school grounds as areas that have the highest risk rating for injury or damage. We have engaged with external Legal Counsel to advise on Ash Die Back plan, Risk Assessments and inspection regime, to test for appropriateness and reasonableness. Survey results are being assessed to understand the full impact of the disease in Flintshire. Process agreed with education to deal with trees on school grounds Counsel's advice has been received and positively endorses the authorities approach to ADB. Results from surveys over lockdown have identified priority areas which have now been inspected, this work has indicated fewer higher risk (class 3 and 4) trees on FCC owned land and that the rate of decline of ash this year is slower than expected.
*PE13 Updated Sept 2020	Welsh Government call in the Local Development Plan due to our inability to meet the delivery agreement timetable	↔	ST	We have engaged with WG on a New Delivery Agreement to ensure that a timetable can be agreed that is realistic and approved by both WG and FCC. Cabinet agreed changes to timetable on 16th June and revised delivery agreement to be submitted to WG w/b 29th June. LDP team are already working to revised timetable. Timetable revision has already been informally discussed and agreed with WG officers as reasonable as well as with the Planning Inspectorate from the perspective of a new date for Examination in January 2021, which they are comfortable with and have an Inspector available for this. The work of the Planning Strategy Group has continued in terms of considering responses to representations, and this group will be in a position to recommend this on to Cabinet by the end of July, in readiness for formal Cabinet

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
				and Full Council consideration of responses on dates already scheduled in the Council diary in September 2020.
<p><b>*PE14</b> Updated Sept 2020</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Tudalen 30</p>	<p>Non-compliance with Sustainable Urban Drainage System legislation due to capacity of the team</p>	<p>↔</p>	<p>ST</p>	<p>We are working to evaluate the proposed posts within the SAB function to increase the capacity of the local Flood Risk and Coastal Management Team. FCC are leading on the production of a comprehensive SuDS Design Guide which will help the more efficient delivery of the SAB role in advising developers on the design of appropriate SuDs drainage schemes, as well as supporting Streetscene to more fully fulfill their role as statutory consultee to the SAB, and responsibilities in terms of design and maintenance of SuDS for highways. This is also being produced collaboratively with other North Wales Authorities. Longer term there is scope to work regionally with other North Wales Authorities to agree a regional template for a shared Sustainable Drainage Approval Body SAB service that will provide clear and consistent process for developers across all six Authorities. This may be led by Gwynedd who have the greatest existing staffing resource, but where with suitable staff in place, Flintshire could act as a North East Wales hub for the shared service. We are working to clarify the position between the SAB function and Development Management to ensure that the regulation of the SUDs legislation can be met.</p>
<p><b>PE15</b></p>	<p>Decrease in Food Safety and Food Standards following exit from European Union</p>	<p>↔</p>	<p>MT</p>	<p>We have developed and will continue to review advice for Small, Medium and Large enterprises to assist with planning for food supply. We are acting upon the guidance provided by the Food Standards Agency as the central competent authority for the UK to ensure that all relevant legislation and regulations are adhered to. We have provided consultation responses to any proposed changes to Food Standards and Food Hygiene legislation to highlight any areas of concern. We have reviewed succession planning for the Food Safety and Food Standards team in ability to deliver the statutory functions of the Council. This will need to be reviewed on a regular basis given the teams involvement in the response and recovery to COVID-19. We are preparing draft authorisations for officers undertaking food and feed enforcement and have the necessary scheme of delegation in place to fully undertake their duties. We have developed a training programme to train staff on Imported Food Controls to increase officer knowledge and competence in this area of enforcement</p>
<p><b>*PE16</b></p>	<p>Capacity within the Community and Business Protection teams to resume planned and reactionary programmes of inspections whilst also enforcing national and</p>	<p>↔</p>	<p>MT</p>	<p>We are awaiting national guidance that may change the inspection regime in light of the continuing role of Community and Business Protection Officers in the response and recovery to COVID-19 and will continue to monitor the local guidance. We are recruiting two Environmental Health Officers to increase the capacity within the teams and monitor changing demands on the teams to consider redeployment and movement of officers.</p>

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
	local Covid-19 restrictions, Covid-19 regulatory activity and supporting the TTP work.			
PE17	Non-compliance with Welsh Language Standards due to the Welsh Language Commissioner's instruction to Flintshire County Council for translation of planning applications and consultation responses	↔	MT	We have produced an Action Plan for Welsh Language Commissioner (WLC) that sets out how we aim to address the concerns raised on non-translation of website content. We have carried out all actions that address options for compliance as agreed by WLC that seek to address the concerns raised. We have ensured that the technical specification for new case management system has asked for translation capabilities that will be assessed when scoring the bids

IT & Systems

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
PE21	Procurement, integration and assimilation to new case management system is not achieved	↔	IM	We have allowed a longer time for officers to score the tender responses with support offered by the Project Board to those involved in scoring particularly those areas heavily involved in COVID-19 activities The Project Manager is identifying teams that require early engagement with the companies to gain more details of areas of the system that require clarification and has a planned programme of demonstrations from the companies with particular emphasis on areas of the system that were not able to be demonstrated at the pre-tender stage IT colleagues reporting to the Board on the wider implications of any of the specifications of the systems for the Digital Strategy and in clarifying full system cost identification due to any internal costs that may be required to support the move to a new system

Part 2 (Portfolio Service & Performance)

Enterprise and Regeneration

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
PE19	Unsustainable demand on the Employment Mentoring service due to	↔	IM	We are monitoring demand on a weekly basis and gather intelligence from DWP as to the likely numbers requiring access to the service to allow for workforce planning and prioritisation. We are maintaining communications with WG regarding demand management to allow for early

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
	the economic implications of lockdown and the increase in referrals from Job Centres of those seeking employment			discussions on future funding of the service. We are continuing partnership arrangements to share resources in order to maximise the help available to those seeking work opportunities

### Development Management, Public Protection and Minerals and Waste

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
Tudalen PE20 32	Increase in non-compliant sites due to inability to conduct enforcement and site monitoring inspections	↔	IM	We have implemented a robust risk assessment process for re-introduction of site visits to assess firstly if a site visit is required and that site visits are carried out safely, in line with lockdown restrictions and appropriate PPE is available to ensure the safety of our officers and customers. Training programme for officers before undertaking risk assessment and site visit to ensure consistency of approach. We have developed a Prioritisation model of site visits to ensure that all high-risk sites are given high priority and visited as soon as able. Phased reintroduction of visits in line with prioritisation to enable the backlog of site visits to be worked through in a logical manner and that officer's work can be planned accordingly. We have procured external support into the enforcement team as they have been short staffed during lockdown and enforcement sites will be some of the first sites to need visits Risk assessed external site visits are now happening but internal visits are still affected.

### Closed Risks

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*PE18	Procurement, integration and assimilation to new case management system is not achieved due to market forces and compliance with Flintshire County Council terms of contract	↓	IM	-



# Priorities to be included in FCC Recovery Strategy

## Portfolio – Planning, Environment and Economy

### Priority – Fuel Poverty

#### Actions:

- Improving the energy efficiency ratings of current housing in Flintshire measured through Energy Performance Certificate Scores

### Priority – Growth Deal & Infrastructure

#### Actions:

- Develop the local priority projects which have been included in the Growth Deal
- Progression of the Councils Integrated Transport Strategy through the delivery of key interventions

### Priority – Future of Town Centres

#### Actions:

- Implement a revised and enhanced Town Centre Strategy in partnership with local stakeholders and Welsh Government for the long term sustainability of towns

### Priority – Carbon Reduction

#### Actions:

- Set our Carbon Reduction Strategy with priority projects and resources with a view to achieving carbon neutrality by 2030

### Priority – Natural Environment

#### Actions:

- Making the natural environment more accessible to local people as part of community life and well-being

### Priority – Community Safety

#### Actions:

- A collaborative partnership approach to dealing with social tensions from the pandemic including anti-social behaviour, environmental crime and domestic violence

### Priority – Businesses and Community

#### Actions:

- Advice services to businesses and the community for operating and living safety

Mae'r dudalen hon yn wag yn bwrpasol

## Planning, Environment and Economy

### Recovery Measures

Measure Title	Initial 2020/21 Target	Revised 2020/21 Target	Rationale for change
Percentage of Food Establishments that meet Food Hygiene standards	97%	97%	We await Welsh Government advice on whether this target will be changed
Total number of energy efficiency measures delivered to reduce fuel poverty	1000	600	The team has been stood down for 4 months so will not hit original target.
Total number of individuals supported to access learning and work opportunities	260	260	No change
Percentage of all planning applications determined in time	>80%	>80%	No change
Percentage of "major" applications determined within time periods required	>60%	>60%	No change
Average time taken to determine "major" applications in days	Just a calculation not a target	Wales Average 18/19 232 Days	No change
Average time taken to determine planning applications	67-111 Days	67-111 Days	No change
Enforcement cases investigated within 84 days	70.1% - 79.9%	70.1% - 79.9%	No change
Average time taken to pursue positive enforcement action where a breach had been identified	< 100 days	< 100 days	No change

### Portfolio Measures

Measure Title	Initial 2020/21 Target	Revised 2020/21 Target	Rationale for change
Percentage of all planning appeals dismissed	55.1%-65.9%	55.1%-65.9%	No change
Decisions made contrary to officer recommendation	<5%	<5%	No change
Sustainable Development Indicators	Measured against Welsh Average	Measured against Welsh Average	No change

Measure Title	Initial 2020/21 Target	Revised 2020/21 Target	Rationale for change
Percentage of empty private properties brought back into use	No target set	TBC	SMT and Cabinet Members agreed that this should not be carried forward for the Council Plan but that the work of the team be given higher profile among Members
Number of applications received and determined during the quarter	N/A	Collected to calculate PAM/018	No change
Number of applications received, carried forward, transferred and determined during the quarter	N/A	Collected to calculate PAM/018	No change

### Measures Not Carried Forward

Measure Title	Rationale for not being carried forward
Number of social enterprises receiving support	SMT and Cabinet members agreed that this should become business as usual
Delivery of energy efficiency measures to domestic properties in Flintshire	Included in measure above
Number of vulnerable households supported through the Healthy Homes Healthy People programme	Programme ending this year so delete measure
Number of individuals supported through the mentoring service that enter employment, learning or volunteering	Delete indicator - included within target above
Number of businesses supported through the regional hub	Regional hub still doesn't exist so delete indicator
New jobs created through the support of the regional hub	Regional hub still doesn't exist so delete indicator
Calculated monetary value* of total investment in Flintshire by contractors and suppliers	Delete indicator - need a different measurement system
Calculated monetary value* of investment by social policy priority area	Delete indicator - need a different measurement system
Calculated monetary value* of investment by geographic area across Flintshire	Delete indicator - need a different measurement system

# Eitem ar gyfer y Rhaglen 7



## ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Tuesday 13 <sup>th</sup> October 2020
<b>Report Subject</b>	Recovery Strategy Update (Streetscene and Transportation Portfolio)
<b>Cabinet Member</b>	Deputy Leader of the Council and Cabinet Member for Streetscene
<b>Report Author</b>	Chief Executive and Chief Officer (Streetscene and Transportation)
<b>Type of Report</b>	Strategic

### EXECUTIVE SUMMARY

The Council has developed a corporate Recovery Strategy for the pandemic emergency situation which was endorsed at a special Cabinet meeting on 15 September.

Cabinet requested each of the Overview and Scrutiny Committees to support recovery in their respective portfolio areas, and specifically to have oversight of:-

1. The portfolio risk register(s) and the risk mitigation actions, both live and planned;
2. The objectives for recovery for the portfolio(s);
3. The immediate strategic priorities for recovery for the portfolio(s) extracted from the draft Council Plan for 2020/21; and
4. The set of revised performance indicator targets for the portfolio(s) for 2020/21.

This report provides the Committee with an update on the above recovery documents.

### Recommendations

1	That the Committee considers and supports the progress made to support Recovery Strategy by the Streetscene and Transportation portfolio.
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## REPORT DETAILS

1.00	EMERGENCY RECOVERY
1.01	<p>The Council has developed a corporate Recovery Strategy for the pandemic emergency situation. The Strategy covers:-</p> <ol style="list-style-type: none"> <li>1. The chronology of the emergency response phase and transition to recovery</li> <li>2. The handover arrangements or recovery</li> <li>3. Organisational recovery of the corporate organisation</li> <li>4. Community recovery of the communities we serve</li> <li>5. Strategic priorities and performance for the remainder of 2020/21</li> <li>6. The roles the Council will play in regional recovery</li> <li>7. The democratic governance of recovery</li> </ol>
1.02	<p>The development of the Recovery Strategy been led by the Chief Executive and Leader and overseen by a cross-party Member Recovery Board. The Board, which was an advisory sub-committee of Cabinet, has completed its work and has stood down. Cabinet endorsed the Recovery Strategy at a special meeting on 15 September.</p>
1.03	<p>Cabinet invited each of the Overview and Scrutiny Committees to support recovery in their respective portfolio areas, and specifically to have oversight of:-</p> <ol style="list-style-type: none"> <li>1. The portfolio risk register(s) and the risk mitigation actions both live and planned;</li> <li>2. The objectives for recovery for the portfolio(s);</li> <li>3. The immediate strategic priorities for recovery for the portfolio(s) extracted from the draft Council Plan for 2020/21; and</li> <li>4. The set of revised performance indicator targets for the portfolio(s) for 2020/21.</li> </ol>
1.04	<p>The latest version of the risk register (Appendix 1) and table of risk mitigations (Appendix 2) for the Streetscene and Transportation portfolio are attached.</p>
1.05	<p>An update on the recovery objectives for the Streetscene and Transportation portfolio is shown below:</p> <p><b>Streetscene and Transportation</b></p> <ol style="list-style-type: none"> <li>1. Consolidate the Streetscene working standards at pre-COVID levels</li> </ol> <p><b>Update October 2020.</b> The service is now working towards achievement of all the member approved Streetscene Standards. The outturn will be reported in the Quarter 2 performance report</p> <ol style="list-style-type: none"> <li>2. Return workforce to standardised hours to ensure effective use of available resource.</li> </ol> <p><b>Update October 2020.</b> The frontline operational workforce returned to their contracted working hours and normal shift patterns from 5<sup>th</sup> October 2020. This will increase workforce availability and resilience as we move into the winter period.</p>

3. Manage the recovery of the local bus network across the County while developing sustainable transport methods (Local travel Arrangements; Demand Responsive Services).

**Update October 2020.** The service is supporting the delivery of local transport arrangements across the County however, it is set against a backdrop of low utilisation levels and reducing commercial services on some routes.

4. Enable the recovery of waste and recycling performance through education, behavioural change campaigns and enhanced enforcement.

**Update October 2020.** Recycling quantities, in common with all other waste streams, have significantly increased since the start of the pandemic as more people work from home. Recycling levels have fallen due to the closure of Household Recycling Centres (HRC) during the early stages of the emergency and the suspension of side-waste enforcement. WG publicity campaigns, which have been supported by the Council and the resumption of warning notices for properties presenting high levels of side waste will result in an improvement in recycling levels during the last two quarters of the year.

5. Develop Household Recycling Centres, working in partnership with charitable organisations to develop site “adoption” principles, to encourage re-use and recycling.

**Update October 2020.** Discussions with interested charities have been put on hold due to the difficulties in allowing volunteers to attend the sites, due to the current travel restrictions.

6. Progress the development of waste infrastructure to support increased recycling potential.

**Update October 2020.** The project to develop Standard Industrial Estate Waste Transfer Station is progressing, with funding approved for 2020/21 with the balance required in 2021/22. Construction work is expected to commence in early 2021. A plan to improve the facilities at the waste treatment plant in Greenfield is planned to commence in spring 2021.

7. Deliver the in-year Welsh Government (WG) funded transport schemes

**Update October 2020.** All of the WG funded projects are on-track to complete within the Welsh Government funding windows.

8. Develop initiatives to increase active travel (walking; cycling) for localised journeys linking to town centre to support recovery.

**Update October 2020.** The Council has recently bid for significant WG stimulus funding to support town centre regeneration. All of the schemes include Active Travel infrastructure at their core.

9. Maintain the highway network during the winter period

**Update October 2020.** Inspection regimes are in place to protect the network

	condition during the winter period. The winter maintenance arrangements, which will deal with adverse weather conditions and the impact on the network, are in place which will ensure the Council delivers on our statutory responsibilities in this respect.
1.06	The strategic priorities for recovery, recommended for extraction from the draft Council Plan for 2020/21 and inclusion in the Recovery Strategy are attached (Appendix 3).  The revised performance indicator targets for 2020/21 are attached (Appendix 4) and the performance against these targets will be reported at Quarter 2.

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	There are no specific resource implications from this report. The service is experiencing additional costs across a number of service areas, which are being claimed through WG funding bids.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	None specific as this report is based on documented response and recovery work.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	This report specifically covers emergency situation risk management.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 - The latest version of the risk register Appendix 2 - Risk mitigation actions Appendix 3 – Portfolio priorities from Council Plan Appendix 4 – Portfolio performance indicators targets

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	None.  <b>Contact Officer:</b> Stephen Jones <b>Telephone:</b> 01352 704700 <b>E-mail:</b> <a href="mailto:stephen.o.jones@flintshire.gov.uk">stephen.o.jones@flintshire.gov.uk</a>



## Streetscene and Transportation Portfolio Risk Register

Version 5

Published: 06.10.2020

## Risk Register - Part 1 (Portfolio Management)

## Finance

Key		
Underlying Risk Rating	The risk rating before any mitigating actions	
Current Risk Rating	This risk rating following the planned mitigation actions	
Target Risk Rating	The risk rating which is realistically achievable and by when	
Risk Trend	The trend of the risk since the last review date	
Risk Status	Open denotes a live risk	Closed denotes a closed risk
*Denotes the risk is specific to the 'Recovery'		
ST	Streetscene and Transportation	

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST01	Public bus services (commercial and subsidised) are financially unsustainable due to reduced passenger numbers	Operational	Anthony Stanford	Ceri Hansom	R	R	G Q4 2020/21	A ↔	Open
*ST02	Increased transport operating costs due to reducing number of available transport operators to provide services	Operational	Anthony Stanford	Ceri Hansom	R	R	G Open	A ↔	Open
*ST03	Increasing cost of undertaking Public Health Funerals due to inability of families to fund funerals	Operational	Anthony Stanford	Richard Blake	A	Y	G Q4 2020/21	A ↔	Open
Tudalen 41 *ST04	Increased operational costs (resource, workforce) for Bereavement Services due to increased number of deaths	Operational	Anthony Stanford	Richard Blake	A	Y	G Open	A ↔	Open
*ST05	National targets not being met for Road Safety and Active Travel due to an inability to complete essential schemes	Strategic	Anthony Stanford	Richard Flood	R	Y	G Q4 2020/21	A ↔	Open
ST06	Unable to ensure highways infrastructure remains safe and capable of supporting economic growth due to reduced funding	Strategic	B Wilkinson	Area Managers	Y	Y	Y Open	A ↔	Open
ST07	Unable to respond to Ash Die Back due to insufficient resource or funding	Strategic	B Wilkinson	Area Managers	Y	A	Y Open	A ↔	Open
*ST08	Increase in third party claims due to changes in Highway Inspection process	Strategic	B Wilkinson	Area Managers	Y	G	G Q4 2020/21	A ↔	Open
*ST09 Updated Oct 2020	Loss of income from the sale of recyclable materials due to reduced market demand Note: the risk trend is amended as it is static	Operational	R Cartwright	G Povey	A	R	Y Open	A ↔	Open
*ST10	Increased expenditure on contract, labour, plant, vehicles and materials due to changing work patterns in response to pandemic	Strategic	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	A	A	A Q4 2020/21	A ↔	Open
*ST10a Updated Oct 2020	Increased expenditure on the disposal of residual waste due to increased tonnage collected from residential properties Note: the risk trend is amended as it is static	Strategic	Ruth Cartwright	G Povey	A	R	Y Q4 2020/21	A ↔	Open
*ST11	Significant loss of income from the suspension of services due to COVID-19 response	Strategic	Ruth Cartwright	Vicky Plant	R	R	G Q4 2020/21	A ↔	Open

## Workforce

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST12	Reduced numbers of frontline workers and contractors to deliver services safely due to increased sickness levels	Operational	Katie Wilby	Gareth Thomas / Kevin Edwards / Jamie Bennett	A	Y	G Q3 2020/21	A ↔	Open
*ST13	Limited Personal Protective Equipment for workforce to conduct operations safely due to lack of availability in supply chain	Operational	Gareth Thomas	Steve O'Shaughnessy	A	G	G Q2 2020/21	A ↔	Open
ST14	An increase in staff absence due to physical and verbal abuse while undertaking duties	Operational	Operational Managers	Supervisors	A	Y	G Open	A ↔	Open
ST15 Updated Oct 2020	Workforce industrial action will impact on our ability to deliver key operational services Note: current risk rating increased to yellow and risk trend increased due to changing shift working arrangements in workforce	Strategic	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	G	Y	G Open	R ↑	Open
ST16 Updated Oct 2020	Inability to provide staff with key training due to social distancing measures Note: : current risk rating increased to amber and risk trend increased due to training being suspended	Operational	Ruth Cartwright	Gemma Boniface	Y	A	G Q3 2020/21	R ↑	Open
*ST17	Increased referrals to occupational health for mental health issues due to the impacts of remote working or continuing to work in frontline services	Strategic	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	A	A	G Q3 2020/21	A ↔	Open
*ST17a Updated Oct 2020	Increased risk of ill health due to mental health and well-being, personal and/or family issues Note: the risk trend is amended as it is static	Strategic	Stephen O Jones	Ruth cartwright, Katie Wilby, Barry Wilkinson, Anthony Stanford	R	A	G Q4 2020/21	A ↔	Open
*ST18	Backlog of administrative work due to home working (permit processing, payment refunds, tag printing)	Operational	Ruth Cartwright	Vicky Plant	A	G	G Q2 2020/21	A ↔	Open
*ST19	Unable to build resilience and provide generic work functions due to remote working	Operational	Ruth Cartwright	Vicky Plant	Y	G	G Q2 2020/21	A ↔	Open
*ST20	Missing key changes in employees' health and wellbeing due to Face to Face Occupational Health Surveillance appointments being placed on hold	Operational	Ruth Cartwright	Gemma Boniface	Y	Y	G Q3 2020/21	A ↔	Open

## Property &amp; Assets

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
ST21	Loss of depot facilities will impact our ability to deliver operational services	Operational	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	G	G	G Q3 2020/21	A ↔	Open

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST22	Lack of available burial capacity due to increased demand	Operational	Anthony Stanford	Richard Blake	R	Y	G Q4 2020/21	A ↔	Open
ST23	Impact of adverse weather conditions on the highway network resulting in damage to infrastructure	Strategic	B Wilkinson	Area Managers	A	A	A Open	A ↔	Open
*ST24	Unable to progress with key infrastructure improvement projects due to prolonged pandemic impacts due to reduced grant funding	Strategic	Anthony Stanford	Richard Flood	G	G	G Q4 2020/21	A ↔	Open
*ST25 Updated Oct 2020	Inadequate vehicle capacity to transport pupils and passengers whilst adhering to social distancing Note: the risk trend is amended as it is static	Operational	Anthony Stanford	Ceri Hansom	R	Y	Y Q2 2020/21	A ↔	Open
*ST26 Updated Oct 2020	Lack of available space at the Alltami depot facility to be able to provide full service due to social distancing measure Note: the risk trend is amended as it is static	Operational	Katie Wilby	Gareth Thomas	R	G	Y Q4 2020/21	A ↔	Open

## Governance/Legal

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
Tudalen *ST27	Breach of legislation / Non-compliance with legislation (Environmental Permits, Health & Safety, Vehicle Operators' license, TROs) due to the inability to provide work services	Strategic	Katie Wilby	Gareth Thomas	A	Y	G Q3 2020/21	A ↔	Open

## Internal Regulation

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
ST28	Unable to accept and process waste and recycling due to the loss of Environmental Permit	Strategic	R Cartwright	G Povey	A	G	G Q4 2020/21	A ↔	Open
*ST30 Updated Oct 2020	Expiry of statutory training certifications due to the inability to undertake testing / training Note: current risk rating increased to amber and risk trend increased due to training being suspended	Strategic	Ruth Cartwright	Gemma Boniface	G	A	G Q3 2020/21	R ↑	Open
*ST32 Updated Oct 2020	Backlog in vehicle MOTs due to the closure of test centres Note: the risk trend is amended as it is static	Operational	B Wilkinson	Fleet Manager	Y	Y	Y Q4 2020/21	A ↔	Open

## ICT &amp; Systems

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
ST33	Unable to deliver key operational services due to the failure of telecommunications, ITC, mobile phone networks	Strategic	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	G	G	G Q4 2020/21	A ↔	Open

## Risk Register - Part 2 (Portfolio Service &amp; Performance Risks)

## Service Delivery

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST34	Lack of available materials (tarmac, stone) to undertake planned works due to product availability	Strategic	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	A	G	G Q3 2020/21	A ↔	Open
*ST35	Lack of preparedness to respond to multiple emergencies or major incidents during the pandemic (severe weather event, fire, major transport accident) due to resource being focused on delivering key services	Strategic	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	A	A	G Q4 2020/21	A ↔	Open
*ST36	Loss of key suppliers or partner organisations to deliver key operational services due to company insolvencies	Strategic	Katie Wilby	Gareth Thomas, Kevin Edwards, Jamie Bennet	A	A	G Open	A ↔	Open

## Highway Policy

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST38	Unable to undertake pedestrian/cycle safety training due to schools not operating and reduced funding	Operational	Anthony Stanford	Richard Flood	A	Y	G Q4 2020/21	A ↔	Open
*ST39	Unable to undertake traffic surveys to support financial bids for transport schemes or justify implementing new safety measures Note: the risk trend is amended as it is static	Strategic	Anthony Stanford	Richard Flood	R	Y	G Q4 2020/21	A ↔	Open

## Fleet

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
ST40	Interruption of available fuel to sufficiently operate fleet vehicles	Strategic	B Wilkinson	Fleet Manager	G	G	G Q4 2020/21	A ↔	Open

## Waste Strategy

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST41	Unable to dispose of waste and recycling products due to end producer availability	Operational	R Cartwright	G Povey	R	A	G Q4 2020/21	A ↔	Open

## Parking and Enforcement

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST42	An increase in dangerous and obstructive parking due to the suspension of parking enforcement	Operational	Ruth Cartwright	Vicky Plant	A	G	G Q2 2020/21	A ↔	Open
*ST43	An increase in environmental crime (littering, dog fouling, side waste) due to the suspension of monitoring patrols	Operational	Ruth Cartwright	Vicky Plant	A	G	G Q2 2020/21	A ↔	Open

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST44	Increase in large scale fly tipping due to the closure of Household Recycling Centres and illegal waste collection companies operating	Operational	Ruth Cartwright	Vicky plant	A	G	G Q2 2020/21	A ↔	Open

Closed Risk

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Underlying Risk Rating	Current Risk Rating	Target Risk Rating	Risk Trend	Risk Status
*ST29	Loss of Industry Standard accreditations due to the inability to undertake external audits	Operational	R Cartwright	G Povey / P Murphy	G	G	G Q3 2020/21	A ↔	Closed
*ST31	Expiry of calibrated equipment due to the inability to undertake testing	Operational	Ruth Cartwright	Gemma Boniface	G	G	G Q3 2020/21	A ↔	Closed

Risk Matrix

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Impact Severity	Catastrophic	Y	A	R	R	B	B
	Critical	Y	A	A	R	R	R
	Significant	G	G	Y	A	A	R
	Marginal	G	G	G	Y	Y	A
		Unlikely	Very Low	Low	High	Very High	Extremely High
Likelihood of risk happening							

Mae'r dudalen hon yn wag yn bwrpasol

Streetscene and Transportation Portfolio Risk Register

Version 5

Published: 06.10.20

Mitigation Urgency Key	
IM – Immediate	Now
ST – Short Term	Within 1 month
MT – Medium Term	1 month plus
Upward arrow	Risk increasing
Downward arrow	Risk decreasing
Sideways arrow	No change in risk
*Denotes the risk is specific to ‘Recovery’	

Risk Register - Part 1 (Portfolio Management)

Finance

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
Tudalen 47 *ST01	Public bus services (commercial and subsidised) are financially unsustainable due to reduced passenger numbers	↔	MT	Subsidised bus services are monitored on a cost per passenger basis, fewer passengers result in the services becoming financially unsustainable. To prevent ongoing decline of passenger journeys, transportation officers are working with the Economic Regeneration team on the regeneration of town centres, thus encouraging people to return via public transport. Officers are working with bus operators to promote a safe environment ensuring social distancing on vehicles. This has include more frequent services to reduce passenger numbers per trip or promoting and developing the demand responsive service.
*ST02	Increased transport operating costs due to reducing number of available transport operators to provide services	↔	MT	Regular discussions are being held with transport operators to foresee any potential operating problems. Officers are working with the bus operators to develop and promote transport in the community encouraging passengers to utilise services. Additional transport service continue to be procured to respond to the crisis giving opportunity for operators to obtain further work to support sustainability
*ST03	Increasing cost of undertaking Public Health Funerals due to inability of families to fund funerals	↔	MT	A Fixed Price Funeral Service has been established in partnership with local Funeral Director. Officers are ensuring that funds are recovered from the deceased personal estates, where possible, to support the financial cost of burial.
*ST04	Increased operational costs (resource, workforce) for Bereavement Services due to increased number of deaths	↔	ST	Resource will be deployed from the Streetscene generic workforce to support additional demand in workload if required.
*ST05	National targets not being met for Road Safety and Active Travel due to an inability to complete essential schemes	↔	ST	All essential grant funded schemes have now recommenced. All such contracts are operating with revised risk assessments and safe methods of work in line with UK Government social distancing requirements. For those schemes that are located on strategic corridors (for which enable essential access to healthcare facilities and/or

**APPENDIX 2**

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
				essential services), an individual assessment as to whether works should continue have been made.
<b>ST06</b>	Unable to ensure highways infrastructure remains safe and capable of supporting economic growth due to reduced funding	↔	ST	Highway Inspectors continue to inspect the network for defects with potential to cause serious injury or accident, and these are responded to immediately by our in-house road repair teams. Major resurfacing schemes have re-commenced and officers are working closely with contractors to ensure best value is achieved under the circumstances. Risk remains due to uncertainty of future funding.
<b>ST07</b>	Unable to respond to Ash Die Back due to insufficient resource or funding	↔	ST	Plans to train Streetscene staff to inspect and assess the risk of Ash Die Back affecting the highway network have been interrupted, and assistance from Planning, Environment & Economy tree service team has been sought to support this exercise going forward whilst Ash trees are in full leaf, when it is most obvious to spot the disease.
<b>*ST08</b>	Increase in third party claims due to changes in Highway Inspection process	↔	MT	Streetscene Area Coordinators continue to monitor roads in their area and report, on a risk-based methodology, any defect that could be deemed a significant danger. Designated teams within the service delivery team are available to provide emergency repair to identified defects.
<b>*ST09</b> Updated Oct 2020	Loss of income from the sale of recyclable materials due to reduced market demand	↔	MT	Officers are undertaking regular participation in Welsh Government lead officer meetings in which information is provided on the recyclable market. Early notification of a decrease in potential values is being received and monitored. Expected loss of income is being included into the Medium Term Financial Strategy as prior to COVID-19, markets were already on the decline due to the changes in material use (e.g. reduced demand for high quality paper). Income levels have fallen considerably over the past several months, particularly for metal, plastics and textiles
<b>*ST10</b>	Increased expenditure on contract, labour, plant, vehicles and materials due to changing work patterns in response to pandemic	↔	MT	Continual review is being undertaken at weekly Portfolio Senior Management Team meetings on the most appropriate methods of delivering services in an effective and cost-effective manner while abiding by Government guidance on social distancing and keeping as many of the workforce apart to prevent viral transmission amongst crews. As measures become relaxed or alternative methods identified to deliver service, procedures are adapted and contractors are being utilised to supplement Council staff if required. With the exception of the waste collection crews, all operatives are now working to substantive rotas and the number of employed agency staff is at pre-COVID levels.
<b>*ST10a</b> Updated Oct 2020	Increased expenditure on the disposal of residual waste due to increased tonnage collected from residential properties	↔	MT	Since the commencement of lockdown the tonnage of residual waste collected from residential properties has been increasing. On review of annual trends the increase is between 12-20% per month based on the same time last year. Officers will be promoting the national behavioral change campaign developed by Welsh Government to reinstate the message to residents that they must recycle all waste. Also, a relaunch of the side waste

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**APPENDIX 2**

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
				enforcement process will take place from early October to ensure that only the allocated amount of residual waste is placed out for collection each fortnight.
<b>*ST11</b>	Significant loss of income from the suspension of services due to COVID-19 response	↔	MT	Continual reviews are being undertaken at weekly Portfolio Senior Management Team meetings on the appropriate times to re-introduce chargeable services. All factors are being considered when making these decisions, including the available resources to deliver services and the Safety and Health of employees and public. Services will be resumes as soon as it is safe to do so, while some services such as brown bin collections have already been reintroduced. Loss of income as a result of service changes in the emergency response phase is being collated and monitored within the Medium Term Financial Strategy

Workforce

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
<b>Tudalen 49</b> <b>*ST12</b>	Reduced numbers of frontline workers and contractors to deliver services safely due to increased sickness levels	↔	MT	Sickness levels have improved are now at pre-COVID levels. The number of agency staff employed is also at pre-COVID levels.
<b>*ST13</b>	Limited Personal Protective Equipment for workforce to conduct operations safely due to lack of availability in supply chain	↔	ST	The Streetscene stores department are continually reviewing the availability of Personal Protective Equipment (PPE) that is required in line with service risk assessments. The existing supply chain is being monitored whilst officers are also identifying other companies that can provide the required equipment. There are currently no issues with the supply chain for PPE and all staff/workforce have the required equipment as risk assessed.
<b>ST14</b>	An increase in staff absence due to physical and verbal abuse while undertaking duties	↔	IM	Support and advice has been provided to the workforce with information about revised services being published to the public through our websites, social media and signage. All reports of abuse are passed to North Wales Police. Since new measures have been introduced there has been limited numbers of reported cases of abuse as members of the public are compliant with new measures.
<b>ST15</b> Updated Oct 2020	Workforce industrial action will impact on our ability to deliver key operational services	↑	IM	There has been consultation with unions throughout the pandemic in relation to changes in working practice and measures put in place to protect staff and workforce welfare. From the 5 October, shift working patterns have been amended which has resulted in some concerns amongst the workforce and trade unions. Ongoing communication is taking place with all parties to ensure the new shift pattern is implemented well

**APPENDIX 2**

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
<b>ST16</b> Updated Oct 2020	Inability to provide staff with key training due to social distancing measures	↑	MT	Due to the changes to the workforce shift patterns and the implementation of 'bubble' working, non-essential training has been suspended so that workforce is available to deliver frontline services. Only essential training will take place should staff certifications become expired.
<b>*ST17</b>	Increased referrals to occupational health for mental health issues due to the impacts of remote working or continuing to work in frontline services continuing to work in frontline services	↔	MT	Continued workforce updates and welfare assessments are being undertaken to support those working remotely and on frontline services. Information is distributed on a service basis, and also corporately, with advice on ways of working to prevent worry or stress. All staff are offered Occupational Health referrals (on request) and access to Care First for independent support. Where possible meetings are held through the medium of video call to promote improved interaction. The service has representation on the workforce tactical group to raise any address ongoing HR issues.
Tudalen 50 <b>*ST17a</b> Updated Oct 2020	Increased risk of ill health due to mental health and well-being, personal and/or family issues	↔	MT	All Managers/supervisors maintain contact with staff members whom are on sick leave or have identified themselves are suffering from personal issues (bereavement; relationship separations; isolation) to ensure support and reassurance is given. Managers must allow staff the opportunity to work in an office environment to promote personal wellbeing and personal contact and engagement. Occupational Health support is provided should it be needed.
<b>*ST18</b>	Backlog of administrative work due to home working (permit processing, payment refunds, tag printing)	↔	MT	Where administration functions can be undertaken in a remote manner then they have continued as normal. Some procedures have been adapted so that they can now be done from a remote location. For work tasks that require a physical presence in the office, a rota has been put in to place so that a set number of officers can return to Alltami depot and undertake these functions.
<b>*ST19</b>	Unable to build resilience and provide generic work functions due to remote working	↔	MT	Streetscene prides itself on the use of generic teams to deliver a variety of functions thus providing resilience in service and supporting officer development. Due to remote working, cross working and training was prevented. In order to adapt, officers are now using technology to link to each other, utilising video calling and document sharing. Where required officers can meet in the office environment now that the physical distancing measures have been put in place, this further supports generic officer training and development.
<b>*ST20</b>	Missing key changes in employees' health and wellbeing due to Face to Face Occupational Health Surveillance appointments being placed on hold	↔	MT	Alternative methods of reviewing staff welfare and health have been introduced to ensure that key changes are not overlooked. Instead of face to face meetings an employee questionnaire has been developed to gain an understanding of those staff under surveillance. Service supervisors are in contact with operational staff during their shift to identify any possible issues or be available should they have concerns than need escalating. Should any health issue require escalation, then Occupational Health are holding telephone consultations.

Property & Assets

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
ST21	Loss of depot facilities will impact our ability to deliver operational services	↔	IM	Required on-going maintenance at Alltami depot been facilitated throughout the pandemic period, and reviews of risks have taken place to foresee any change to working arrangements. Both Service delivery (operational teams) and office based staff have returned to the office environment and all depot locations are functioning as required.
*ST22	Lack of available burial capacity due to increased demand	↔	MT	Ongoing work is taking place to identify additional burial provision in proximity to current cemeteries. New legislation introduced in response to COVID-19 allows for Local authorities to compulsory purchase land to introduce additional burial capacity if required. These options are being explored
ST23	Impact of adverse weather conditions on the highway network resulting in damage to infrastructure	↔	MT	Preventative maintenance schemes have recommenced and officers are working closely with contractors to ensure best value is achieved. Gully Emptying, Sweeping and defect repair teams have continued to maintain the network in efforts to mitigate against loss of infrastructure.
Tudalen 51 *ST24	Unable to progress with key infrastructure improvement projects due to prolonged pandemic impacts due to reduced grant funding	↔	MT	During the initial stages of the lockdown, progress on infrastructure improvements was put on hold. However, since the improvement of connectivity in a remote nature, the planning of these schemes has commenced again, and while behind initial schedule progress is being made through design phase. Some highway infrastructure improvement schemes are being progressed and are underway as the service has made use of the quieter highway network. Discussions have resumed with Welsh Government on possible grant funding for further schemes.
*ST25 Updated Oct 2020	Inadequate vehicle capacity to transport pupils and passengers whilst adhering to social distancing	↔	MT	Guidance on the provision of school transport has now been issued by National Government. The guidance is achievable and a full return to service was achieved in September. Transport colleagues continue to have ongoing dialogue with colleagues in education to monitor the situation.
*ST26 Updated Oct 2020	Lack of available space at the Alltami depot facility to be able to provide full service due to social distancing measure	↔	MT	The service delivery team have sufficient space at the depot to provide all services, having made use of the staff car park for operational vehicles. The office facility has been reconfigured to ensure physical distancing and staff who require to attend the depot to provide key functions are now able to do this.

Governance/Legal

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*ST27	Breach of legislation / Non-compliance with legislation (Environmental Permits, Health & Safety, Vehicle Operators' license, TROs) due to the inability to provide work services	↔	MT	All services have now resumed to pre-COVID standards and there are no ongoing potential risks to environmental breaches however this will continue to be monitored.

External Regulation

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
Tudalen 52 ST28	Unable to accept and process waste and recycling due to the loss of Environmental Permit	↔	MT	Officers are working with Natural Resources Wales to monitor temporary changes to permit conditions. Natural Resources Wales position statement of working with permit holders and easing some restriction on the permit has helped to reduce likelihood of loss of permit. Officers have been closely monitoring tonnage data weekly and monthly and will continue to do so, to ensure that waste is dealt with as effectively as possible. In addition, officers are working closely with operational teams to identify and manage any issues for collection and transfer/bulking. Contingency plans are ready to be enabled if any issues arise from contractors being unable to collect waste for correct and safe disposal. At present there are no issues with operating waste facilities and all end processors are accepting waste.
*ST30 Updated Oct 2020	Expiry of statutory training certifications due to the inability to undertake testing / training	↑	ST	Due to the changes to the workforce shift patterns and the implementation of 'bubble' working, non-essential training has been suspended so that workforce is available to deliver frontline services. Only essential training will take place should staff certifications become expired. Where training has expired and service demand remains, qualified sub-contractors will be engaged to undertake the work until the bubble arrangement is lifted and training can recommence
*ST32 Updated Oct 2020	Backlog in vehicle MOTs due to the closure of test centres	↔	MT	Vehicles will be maintained at MOT standard, even though the official test will not take place. Management team will closely monitor the industry situation in anticipation of any further service disruption at MOT facilities, although a 12-month extension period has been granted and should allow for the delivery of MOTs to now run normally.

ICT & Systems

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
ST33	Unable to deliver key operational services due to the failure of telecommunications, ITC, mobile phone networks	↔	IM	Staff have amended lines of communication and adapted to the challenges brought about by the pandemic to ensure business continuity throughout. Managers have worked closely with IT colleagues to ensure that access to systems, or any issues that have occurred, have been dealt with and resolved.

Risk Register - Part 2 (Portfolio Service & Performance)

Service Delivery

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*ST34	Lack of available materials (tarmac, stone) to undertake planned works due to product availability	↔	ST	Streetscene stores department are continually monitoring product availability to identify any forthcoming problems. Alternative suppliers have been sourced which have product availability should it be needed. There are currently no issues within the supply chain and all planned works are commencing
*ST35	Lack of preparedness to respond to multiple emergencies or major incidents during the pandemic (severe weather event, fire, major transport accident) due to resource being focused on delivering key services	↔	MT	Quarterly Emergency Planning meetings are arranged with members of Streetscene, housing, emergency planning and North Wales Council-Regional Emergency service (NEC-REPS) to discuss and review procedures for emergencies. Combined resource and support could be compromised should another emergency issue arise during this time and resilience is being identified. Partnership working will allow for additional resource to respond to incidents. Accountable managers to support with additional emergencies have been identified
*ST36	Loss of key suppliers or partner organisations to deliver key operational services due to company insolvencies	↔	MT	All service areas have been in contact with key suppliers and contractors to review company Business Continuity Plans to ensure adequate response to the crisis. Discussions have included the sustainability of companies due to pressures of closure or reduced service. Where there has been concern, alternative suppliers/providers have been identified to continue service. In isolated cases there has been no alternative provider available (e.g. Textile disposal) therefore this service has stopped in the short term.

Highway Policy

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*ST38	Unable to undertake pedestrian/cycle safety training due to schools not operating and reduced funding	↔	ST	Liaison with schools is underway in order restart essential training for pupils. It may be possible to continue to train larger gatherings of pupils due to the outdoor environment for which the training is often conducted.
*ST39 Updated Oct 2020	Unable to undertake traffic surveys to support financial bids for transport schemes or justify implementing new safety measures	↔	ST	Traffic surveys, including volumetric traffic counts, parking surveys, speed surveys, origin and destination surveys and public transport patronage surveys were suspended due to average commuting levels not being met. Since the lifting of lockdown restrictions, vehicle volumes on the public highway have increased and traffic counts are now possible with data gleaned reliable enough to make decisions on future transport schemes

Fleet

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*ST40	Interruption of available fuel to sufficiently operate fleet vehicles	↔	IM	Officers have maintained regular contact with supplier throughout the pandemic to stay informed about issues such as demand, delivery lead times, and any supply interruptions. Officers have gained assurances that should any interruption to fuel supply occur, then under The Civil Contingencies Act, Alltami depot would be consider a key site.

Waste Strategy

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*ST41	Unable to dispose of waste and recycling products due to end producer availability	↔	ST	Officers are working with Welsh Government and partners organisations to identify changes in the recycling market. An all Wales approach has been adopted to share knowledge of problems arising within the supply chain. Officers are discussing joint working with neighboring authorities to establish consistent recycling disposal companies. Contingency plans are being developed in response to known problems with recycling disposal streams and alternative methods of disposal are being explored.

Parking and Enforcement

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*ST42	An increase in dangerous and obstructive parking due		ST	Enforcement teams are back work and operating normally.

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
	to the suspension of parking enforcement	↔		
*ST43	An increase in environmental crime (littering, dog fouling, side waste) due to the suspension of monitoring patrols	↔	ST	Enforcement teams are back work and operating normally.
*ST44	Increase in large scale fly tipping due to the closure of Household Recycling Centres and illegal waste collection companies operating	↔	ST	The enforcement team are now investigating all fly tip cases. A number of press releases have been made notifying residents of their duty of care towards waste disposal and not to use unregistered waste carriers. The re-opening of the Household Recycling centers has assisted with the reduction of fly tipped waste occurrences.

Previously Closed Risk

Risk Ref.	Risk Title	Risk Trend	Mitigation Urgency	Mitigating Actions
*ST29	Loss of Industry Standard accreditations due to the inability to undertake external audits	↓	ST	-
*ST31	Expiry of calibrated equipment due to the inability to undertake testing	↓	ST	-

Rudalen 55

Mae'r dudalen hon yn wag yn bwrpasol



# Priorities to be included in FCC Recovery Strategy

## Portfolio – Streetscene & Transportation

### Priority - Sustainable Development and Environmental Management

#### Actions:

- Improve Waste Recycling
- Following the consultation process on the current waste service, a number of changes to operating practices to maintain our recycling level and achieve future targets. Areas of improvement include:
  - Develop Standard Recycling Centre
  - Improvements Greenfield Composting Facility and Transfer Station yard
- Parc Adfer
  - a successful first full year of operation meeting waste and cost and income targets
  - the launch of the Interim Community Recovery Fund with local grants for the assigned area available from September

### Priority - Safe and sustainable Travel Services

#### Actions:

- The number of Local Travel Arrangements introduced via a process of continual review.
- Development of Demand Responsive Transport (DRT) linking into the Core Bus Network.

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## Streetscene and Transportation

### Recovery Measures

Measure Title	Initial 2020/21 Target	Revised 2020/21 Target	Rationale for change
Percentage of waste reused, recycled or composted	70%	60%	Reduced input of recyclable materials from HRCs while closed during travel restrictions
Average recycling rate across all HRC sites	80%	70%	Reduced due to increased residual waste produced during stay at home guidance. Uncertainty in market leading to inability to dispose of recyclable materials
Developing the number of bus quality partnerships on the core network	2	1	Reduced public transport requirements during travel restrictions and inability to hold stakeholder meetings to progress
Provide Local Travel Arrangements (LTAs) in geographical areas of the County	6	6	Target not revised however, intention is to implement Demand Responsive Transport in place of LTAs
Undertake post completion inspections of utility works	90%	90%	No change
Achieve minimum level of agreed Streetscene standards	85%	85%	No change
Number of targeted environmental educational campaigns	5	3	Reduced to 3 campaigns due to the inability to meet customers. Targeted campaigns will only be undertaken via virtual means (website/social media/press)

### Portfolio Measures

Measure Title	Initial 2020/21 Target	Revised 2020/21 Target	Rationale for change
Percentage of A roads in overall poor condition	2%	2%	No change
Percentage of B roads in overall poor condition	3%	3%	No change
Percentage of C roads in overall poor condition	7%	7%	No change

**Measures Not Carried Forward**

<b>Measure Title</b>	<b>Rationale for not being carried forward</b>
Progress non-payment of all Penalty Charge Notice (PCN) / Fixed Penalty Notice (FPN).	Being dropped as it is business as usual

# Eitem ar gyfer y Rhaglen 8



ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY	
<b>Date of Meeting</b>	Tuesday 13 October 2020
<b>Report Subject</b>	Renewal of Public Space Protection Orders (PSPOs)
<b>Cabinet Member</b>	Deputy Leader of the Council and Cabinet Member for Streetscene and Transportation  Cabinet Member for Planning and Public Protection
<b>Report Author</b>	Chief Officer (Streetscene and Transportation) Chief Officer (Planning, Economy and Environment)
<b>Type of Report</b>	Operational

## **EXECUTIVE SUMMARY**

Public Spaces Protection Orders (PSPOs) are an intervention to prevent individuals, or groups, committing anti-social behaviour in a public space. They are part of the Anti-social Behaviour, Crime and Policing Act 2014 ("the Act").

Councils may make a PSPO after consultation with the Police, the Police and Crime Commissioner and appropriate Community representatives. They can be enforced by Council Officers, Police Officers or Police Community Support Officers if they are designated to do so.

Cabinet approved the making of a dog control PSPOs in September 2017, following a period of consultation. PSPOs can last for a maximum of three years before a review is required. To renew a PSPO, the Council must undertake, in accordance with the Act, a further public consultation and notification exercise, as if it were making a new order.

Under provisions of the Act, Flintshire's Alcohol Designated Public Place Order transitioned automatically into a PSPO. This order allows Police Officers the power to ask members of the public to surrender alcohol if a member of the public are believed to be causing a nuisance in a public place. This is not a total alcohol ban in public areas, and is not applicable to licensed premises, but encouragement of sensible drinking. This Order also needs to be reviewed.

As the current PSPOs expire on the 19<sup>th</sup> October 2020, Cabinet approved the commencement of a consultation process from the 14<sup>th</sup> July 2020. This report informs Scrutiny of the process and outcome of this consultation.

## RECOMMENDATIONS

1	That Scrutiny provides a recommendation to Cabinet for the extension of the existing Public Space Protection Order (PSPO) for dog control.
2	That Scrutiny provides a recommendation to Cabinet for the extension of the existing Public Space Protection Order (PSPO) for alcohol control.
3	That Scrutiny provides to recommendation to Cabinet that a review is undertaken of all signage at all sites subject to the PSPO arrangements.

## REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE BACKGROUND TO THE PROPOSALS</b>
1.01	<p>Public Space Protection Orders (PSPOs) are designed to stop individuals, or groups, committing anti-social behaviour in a public place. PSPOs may not be made for a period of more than three years, but can be extended or varied if legal requirements are met.</p> <p>Flintshire County Council has two PSPOs in place, one covering dog control measures and one covering alcohol control, both of which are due to expire in October 2020.</p>
1.02	<p>On 12th September 2017, Cabinet approved the making of a Dog Control PSPO following a period of consultation and other requirements under the Act.</p> <p>The PSPO required dog owners to:</p> <ol style="list-style-type: none"><li>1. Remove their dogs' waste from all public places within Flintshire,</li><li>2. Have a means on their person to pick up dog waste,</li><li>3. Place their dog on a lead when asked by an authorised officer if the dog was causing a nuisance.</li><li>4. Prohibit dogs from entering the playing areas of public marked sports pitches, formal recreation areas including but not exclusively bowling greens and tennis courts, fenced equipped children's play areas and all areas within school grounds,</li><li>5. Keep their dog on a lead in cemeteries.</li></ol>
1.03	<p>Since the implementation of the dog control PSPO over 1,100 dog walkers have been approached and provided with information and advice on the prohibitions of the Order. A total of 3 Fixed Penalty Notices (FPNs) have been issued for dog fouling and 45 for dogs entering the boundaries of marked sports pitches.</p> <p>Whilst enforcement activity is timed to busy periods of dog walking and when intelligence is received about a regular offender, it is difficult to actually witness dog owners not clearing up after their dogs. The Council has adopted a high profile approach in order to act as a deterrent and enforcement officers enter into dialogue with dog walkers during their patrols to ensure that they are aware of the PSPOs. As the officers are in</p>

	<p>uniform it is less likely that dog walkers will not comply with the local rules and it should be noted that a high number of FPNs is not the only measure by which the success of PSPOs should be measured and overall cleanliness and public awareness of the FPN process should also be considered.</p>
1.04	<p>Flintshire's Designated Public Place Order automatically transitioned to a PSPO under the Act in October 2017. The order allows designated officers, in this case Police Officers, the power to ask members of the public to surrender their alcohol if they are deemed to be a nuisance in public areas. Licensed premises are not included under these restrictions. Drinking alcohol in a public place is not a breach of the Order, but refusing the officers request to cease drinking, or surrender their alcohol when asked.</p>
1.05	<p>PSPOs can be introduced in a specific public area where the local authority is satisfied on reasonable grounds that certain conditions have been met. These would include the nature of the anti-social behaviour requiring that:</p> <ul style="list-style-type: none"> <li>• Activities that have taken place have had a detrimental effect on the quality of life of those in the locality, or it is likely that activities will take place and that they will have a detrimental effect</li> <li>• The effect or likely effect of these activities:</li> <li>• Is, or is likely to be, persistent or continuing in nature</li> <li>• Is, or is likely to be, unreasonable</li> <li>• Justifies the restrictions being imposed</li> </ul> <p>Any local authority that has made a PSPO, may extend the period for which it has effect if it is satisfied, on reasonable grounds that doing so is necessary to prevent an occurrence or recurrence of the activities identified in the order, or an increase in the frequency or seriousness of those activities, after that time.</p>
1.06	<p>PSPOs are not permitted to have an effect for a period of more than 3 years, unless extended under Chapter 2 Section 60 of the Act.</p> <p>Before the time when a PSPO is due to expire, the local authority that made the PSPO may extend the period for which it has effect if satisfied on reasonable grounds that doing so is necessary to prevent—</p> <p>(a) occurrence or recurrence after that time of the activities identified in the order, or</p> <p>(b) an increase in the frequency or seriousness of those activities after that time.</p> <p>An extension under this section may not be for a period of more than 3 years, but a PSPO may be extended under this section more than once.</p>
1.07	<p>Therefore Cabinet approved the consultation process on the 14<sup>th</sup> July 2020, following support from the Environment Overview and Scrutiny Committee on 13<sup>th</sup> July 2020. The consultation would be with the required</p>

	<p>stakeholders to renew the current orders with the same level of restrictions as previously made.</p> <p>The consultation ran between the 3<sup>rd</sup> August and 4<sup>th</sup> September 2020 and, as required, information and detail on how to take part was shared with:</p> <ul style="list-style-type: none"> <li>• Elected Members,</li> <li>• Town &amp; Community Councils,</li> <li>• Head Teachers,</li> <li>• Bowling club secretaries,</li> <li>• North Wales Police,</li> <li>• The Police and Crime Commissioner and</li> <li>• Dog representative groups.</li> <li>• Flintshire residents (via press release explaining the proposals and how to take part)</li> </ul> <p>The consultation was undertaken via an online survey, which included maps of potentially affected areas, a frequently asked questions and answers document and copies of the proposed orders.</p> <p>In preparation for the consultation, and in addition to Flintshire County Council land, Town and Community Councils were asked to identify areas within their ownership they wanted to be included in the renewed PSPO. This would allow Flintshire County Council to enforce the conditions on their land (legal requirements and timeline included within <b>Appendix 1</b>).</p>
1.08	<p>The results of the consultation on both proposed PSPOs were as follows:</p> <p><b>Dog Control PSPO</b></p> <p>66 responses received, of which 64% were dog owners.</p> <p>There was strong support for the following:</p> <ol style="list-style-type: none"> <li>1. Dog owners should be made to put their dogs on a lead, when requested by an authorised officer, ONLY if the dog is loose and causing a nuisance or annoyance to any other person, bird or animal (<b>100% agreed with the proposal</b>).</li> <li>2. Ensure that dog owners have on their person a means to collect dog waste at all times (<b>100%</b>)</li> <li>3. Enforce dogs be kept on a lead in Cemeteries (<b>89%</b>)</li> <li>4. Dogs should be excluded from fenced, equipped children’s play areas (<b>92%</b>)</li> <li>5. Exclude dogs from the playing areas of formal recreation areas (Bowling greens/tennis courts) (<b>88%</b>)</li> <li>6. Exclude dogs from all areas within school grounds (<b>64%</b>)</li> </ol>



	<p>7. That dogs be excluded from within the boundary of marked sports pitches <b>(65%)</b>.</p> <p>8. That the steps are proportionate to achieve the aim of controlling dog fouling in Flintshire? <b>(74%)</b></p> <p><b>Alcohol Control PSPO</b></p> <p>34 responses received.</p> <p>There was strong support for the following:</p> <ol style="list-style-type: none"> <li>1. Continue with the measures adopted in current alcohol Designated Public Space Order should continue under a Public Space Protection Order? <b>(88%)</b></li> <li>2. That this is a proportionate action to help control alcohol fuelled anti-social behaviour in Flintshire? <b>(90%)</b></li> </ol>
1.09	<p>Consultees were not able to make further representations or comments on the survey but a number of representations were subsequently received by email.</p> <p>Two representations made comments regarding the exclusion of dogs on school grounds in relation to Buckley Elfed High School specifically, and requested access to walk dogs along pathways that cross that school's grounds. On further consultation with the School Headteacher, who remains in full support of having the whole school grounds remain an exclusion zone, it is recommended that this representation not be considered further. This does not apply to the Public Rights Of Way in the area which will remain available for use by dog walkers.</p> <p>A third representation concerned the Ornamental Gardens by the tennis courts in Mold and requested that this area be included in the 'exclusion of dogs' category. At present, gardens are not included in any PSPO category, therefore it is not recommended that this area alone not be included at this time, however a review be undertaken of all garden areas to assess an appropriate dog control method to suit the needs of our residents.</p> <p>A fourth representation concerned the alcohol control PSPO and questioned the enforcement of the PSPO.</p>
1.10	<p>Members are advised of their duty to consider the Equality Act 2010.</p> <p>The Equality Impact and Welsh Language Assessment completed has been reviewed following the public consultation <b>Appendix 2</b>.</p> <p>The assessment found some disabled people may be affected by the proposal. Therefore a person will be exempt from the restrictions if that person:</p>

	<ul style="list-style-type: none"> <li>• is registered as a blind person in a register compiled under Section 29 of the National Assistance Act 1948;</li> <li>• has a disability which affects that person's mobility, manual dexterity, physical coordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which that person relies for assistance</li> </ul>
1.11	Following review of all consultation feedback it is recommended that both PSPOs be renewed for a further three year period from October 2020, with existing restrictions continuing to be enforced.
1.12	<p>It is also recommended that Streetscene services undertakes a full review of current signage for the dog control PSPO, at all locations, to ensure they are complete and accurate.</p> <p>Where it is deemed that signage needs to be upgraded or renewed, this will be done in a timely manner and enforcement action will not be taken until it is clear to Flintshire residents that restrictions are in place.</p>

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	Budget – There will be costs associated with any signage for the new PSPOs in any areas where they may need to be displayed. These costs will be funded from current budgets.
2.02	Legal – Notice and publicity of the PSPO will need to be made prior to an order being made.
2.03	Staffing – The dog control PSPO is already enforced by Streetscene Enforcement staff, the alcohol control PSPO is enforced by North Wales Police.

<b>3.00</b>	<b>RISK MANAGEMENT</b>
3.01	<p>If the current Dog Control PSPO is not extended by 20 October 2020, the enforcement against owners that allow their dogs to foul in public areas would not be able to continue beyond this date.</p> <p>If the Alcohol Control PSPO is not extended, enforcement against those who refuse to comply with a request to stop drinking alcohol in a public place will not be able to continue.</p>

<b>4.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
4.01	With Cabinet Member
4.02	With Environment Overview and Scrutiny Committee – July 2020

4.03	With Cabinet – July 2020
4.04	Public and Statutory Consultation – August-September 2020
4.05	Extensive consultation with Chief Officer (Streetscene and Transportation), Chief Officer (Planning, Environment and Economy) and Staff

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Anti Social Behaviour, Crime and Policing Act 2014 and Flintshire County Council implementation process
5.02	Appendix 2 – Summary of Equality Impact Assessment

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p>Scrutiny Report:  <a href="http://committeemeetings.flintshire.gov.uk/documents/s60053/Renewal%20of%20Public%20Space%20Protection%20Orders.pdf?LLL=0">http://committeemeetings.flintshire.gov.uk/documents/s60053/Renewal%20of%20Public%20Space%20Protection%20Orders.pdf?LLL=0</a></p> <p>Cabinet Report:  <a href="http://committeemeetings.flintshire.gov.uk/documents/s59996/Review%20of%20Public%20Space%20Protection%20Orders.pdf?LLL=0">http://committeemeetings.flintshire.gov.uk/documents/s59996/Review%20of%20Public%20Space%20Protection%20Orders.pdf?LLL=0</a></p> <p>Website Information:  <a href="https://www.flintshire.gov.uk/en/Resident/Streetscene/New-Measures-for-Dog-Control.aspx">https://www.flintshire.gov.uk/en/Resident/Streetscene/New-Measures-for-Dog-Control.aspx</a></p>

<b>7.00</b>	<b>CONTACT OFFICER DETAILS</b>
7.01	<p>Contact Officer: Stephen O Jones  Telephone: 01352 704700  Email: <a href="mailto:stephen.o.jones@flintshire.gov.uk">stephen.o.jones@flintshire.gov.uk</a></p> <p>Contact Officer: Andrew Farrow  Telephone: 01352 703201  Email: <a href="mailto:andrew.farrow@flintshire.gov.uk">andrew.farrow@flintshire.gov.uk</a></p>

<b>8.00</b>	<b>GLOSSARY OF TERMS</b>
8.01	Public Spaces Protection Orders (PSPOs)



## Appendix 1:

The following is the section in law relating to Local Authorities duties with regard to consultation, publicity and notification before a Public Space Protection Order can be made. Also included is the process FCC officers followed to undertake the consultation.

### **Anti Social Behaviour, Crime and Policing Act 2014: Part 4 Chapter 2** **Section 72: Convention Rights, consultation, publicity and notification**

- (1) A local authority, in deciding—
  - (a) whether to make a public spaces protection order (under section 59) and if so what it should include,
  - (b) whether to extend the period for which a public spaces protection order has effect (under section 60) and if so for how long,
  - (c) whether to vary a public spaces protection order (under section 61) and if so how, or
  - (d) whether to discharge a public spaces protection order (under section 61), must have particular regard to the rights of freedom of expression and freedom of assembly set out in articles 10 and 11 of the Convention.
  
- (2) In subsection (1) “Convention” has the meaning given by section 21(1) of the Human Rights Act 1998.
  
- (3) A local authority must carry out the necessary consultation and the necessary publicity, and the necessary notification (if any), before—
  - (a) making a public spaces protection order,
  - (b) extending the period for which a public spaces protection order has effect, or
  - (c) varying or discharging a public spaces protection order.
  
- (4) In subsection (3)—

“the necessary consultation” means consulting with—

  - (a) the chief officer of police, and the local policing body, for the police area that includes the restricted area;
  - (b) whatever community representatives the local authority thinks it appropriate to consult;
  - (c) the owner or occupier of land within the restricted area;

“the necessary publicity” means –

  - (a) in the case of a proposed order or variation, publishing the text of it;
  - (b) in the case of a proposed extension or discharge, publicising the proposal;

“the necessary notification” means notifying the following authorities of the proposed order, extension, variation or discharge –

- (a) the parish council or community council (if any) for the area that includes the restricted area;
  - (b) in the case of a public spaces protection order made or to be made by a district council in England, the county council (if any) for the area that includes the restricted area.
- (5) The requirement to consult with the owner or occupier of land within the restricted area –
  - (a) does not apply to land that is owned and occupied by the local authority;
  - (b) applies only if, or to the extent that, it is reasonably practicable to consult the owner or occupier of the land.

### **FCC PSPO Stages**

- (2) Dog Control Public Space Protection Order (PSPO) proposals discussed at Environment Overview and Scrutiny committee - 13<sup>th</sup> July 2020
- (3) PSPO proposals agreed at cabinet subject to formal consultation – 14<sup>th</sup> July 2020
- (4) Town and Community Councils asked to provide areas within their ownership they would like included within the consultation in line with the proposals of the PSPO. – June 2020
- (5) Consultation live from 3<sup>rd</sup> August to 4<sup>th</sup> September 2020. Prior to this date.
  - (i) The consultation on the Dog Control Public Space Protection Order went live on the home page of the FCC website which included a Frequently Asked Question document highlighting the proposals, a copy of the proposed Draft Public Space Protection Order, maps of affected exclusion areas within the County and an online survey to complete.
  - (ii) Details of the consultation were released to the press including the proposals and how members of the public could take part.
  - (iii) Letters informing of the consultation and how to take part sent to each Council Member, Town and Community Council, North Wales Police, The Police and Crime Commissioner, All primary and secondary school head teachers, bowling club secretaries, the Dogs Trust, Kennel Club and RSPCA.

## Appendix 2 Summary of Equality Impact Assessment

	<b>Positive impact Y/N</b>	<b>Negative impact Y/N</b>	<b>No impact Y/N</b>	<b>How is the group affected and what is the evidence?</b>	<b>How could you limit the negative impact</b>	<b>How can you promote positive impact</b>
<b>Age</b> ( <i>across the whole age spectrum</i> )	No Impact	Y	No Impact	There may be occasions where elderly persons with poor mobility may not be in a position to pick up their dogs faeces	Exemptions to be considered for appropriate groups within the schedules of the final order.	No Impact
<b>Disability</b>	No Impact	Y	No Impact	Wheelchair users may not be in a position to reach the ground pick up their dog faeces. Persons who require the use of assistance dogs may be discriminated against by not being to access certain areas.	Exemptions to be considered within the schedules of the final order.	It is reasonable to appreciate that some disabled people may not be able to pick up the waste and there is a reasonable approach taken for assistance guide dogs.
<b>Gender Reassignment</b>	No Impact	No Impact	No Impact	No Impact	No Impact	No Impact
<b>Marriage and civil partnership</b>	No Impact	No Impact	No Impact	No Impact	No Impact	No Impact
<b>Pregnancy and maternity</b>	No Impact	No Impact	No Impact	No Impact	No Impact	No Impact

